



FISTA POLICY ON COMMITTEES

PURPOSE. The purpose of this Policy is to regulate the creation, composition, authority, and responsibilities of committees of the FISTA Development Trust Authority.

STATE/CASE LAW REFERENCES. Title 25, Oklahoma Statutes, Sections 301-314 (Open Meeting Act); Sanders v. Benton, 579 P.2d 815 (Okla. Sup. Ct. 1978); Intl. Assoc. of Firefighters, Local 2479 v. Thorpe, 632 P.2d 408 (Okla. Sup. Ct. 1981); Andrews v. Ind. School District No. 29 of Cleveland County, 737 P.2d 929 (Okla. Sup. Ct. 1987); Oklahoma Attorney General Opinion No. 1984-128.

APPLICABILITY. This Policy is applicable to all Trustees and employees of the Trust serving on committees, and other persons serving in an advisory/consulting capacity to assist with achieving the committees' purposes.

CREATION. Committees of the Trust will be created after the effective date hereof by a majority of the nine Trustees in an open meeting with each committee given a designated name.

COMPOSITION. Committees will be comprised of no more than four (4) Trustees and may also include an employee(s) of the Trust assigned to assist with achieving the purposes of particular committees. At the first meeting of all committees, a Chairperson will be appointed to schedule additional meetings as necessary, oversee the conduct of meetings, and assist with the carrying out the committees' assigned responsibilities.

AUTHORITY. The authority of all committees of the Trust will be limited to factfinding, gathering information, investigating, evaluating and/or studying in-depth a particular area, matter, or issue to be brought before the Board of Trustees for action in an open meeting of the Trust. No committee of the Trust shall have any decision-making authority, either actual or de-facto, nor shall any committee have any authority to bind the Trust on any matter or issue. All committees of the Trust shall be limited in their authority to fulfill an advisory and/or recommendatory capacity only.

RESPONSIBILITIES. Committees of the Trust will proceed with due diligence in undertaking their assigned tasks and report their findings, input, and recommendations to the Board of Trustees in a timely manner for the Board's consideration and action as hereinabove set forth.

MEETING FORUM. As determined in the foregoing legal references, committee meetings of the Trust are not required to be conducted as open meetings due to the restricted and limited responsibilities of the committees with no decision-making authority or authority to bind the Trust on any matter or issue.

PUBLICATION AND NOTICE. The Trust shall post a copy of this Policy and any changes to the Policy on the Authority's website and shall distribute a copy of the Policy and any modifications to the Policy to each Trustee and employee.

EFFECTIVE DATE: Approved by the Board of Trustees on the 1st day of June, 2021, and will remain in effect until rescinded or replaced by the Board.



CLARENCE FORTNEY, CHAIR

ATTEST:



BARRY EZERSKI, SECRETARY