

FISTA Development Trust Authority
Board Meeting
May 3, 2022 at 3:15 p.m.
Lawton City Hall First Floor, Banquet Hall
212 SW 9th Street, Lawton, Oklahoma

The meeting will be conducted in-person for all trustees and members of the public to attend.

AGENDA

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
 - A.** Consider approval of minutes of the Trust meeting on March 29, 2022
ACTION: Motion to approve/amend/disapprove minutes
 - B.** Consider approval of March 2022 financials
ACTION: Motion to approve financials
 - C.** Consider appointing Phil Kennedy as FISTA Treasurer.
ACTION: Motion to approve Phil Kennedy as FISTA Treasurer
 - D.** Chair to appoint FY23 FISTA Nominating Committee
ACTION: No action
 - E.** Chair to appoint SAC (Security and Clearance) Committee
ACTION: No action
 - F.** Consider approval of a First Amendment to the Service Agreement with Cornerstone Government Affairs, Inc., providing strategic consulting and advocacy services to assist the FISTA Trust in dealing with federal, state and local governments and governmental and regulatory authorities, by (1) extending the term of the Agreement for an additional year beginning July 1, 2022, and (2) adding additional services to be provided by Cornerstone to the Agreement, and authorize the Chair and Secretary to execute the Extension of Agreement. (First Amendment of Agreement is on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve the First Amendment to the Cornerstone Service Agreement adding an additional year to the term of the Agreement and additional services, and authorize the Chair and Secretary to execute the First Amendment.
 - G.** Consider approval of an Assignment and Assumption of Leases between the City of Lawton and the FISTA Trust effective on the date of the Lease Agreement between the City and Trust for the Lawton Central Mall, wherein the City is Assignor and the Trust is Assignee enabling the Trust to administer, observe, perform, fulfill and be bound by all the terms, covenants, conditions and

obligations of the lessor under the existing retail leases which arose and accrue as of the date of the Lease Agreement between the City and Trust, and authorize the Chair and Secretary to execute the Assignment. (Copy of Assignment and Assumption of Leases is on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the proposed Assignment and Assumption of Leases between the City of Lawton and FISTA Trust effective on the date of the Lease Agreement between the City and Trust for the Lawton Central Mall, and authorize the Chair and Secretary to execute the Assignment.

- H.** Consider approval of Change Order No. 1 to the Phase 1 reconstruction project at the former Sears building in Central Plaza in the amount of \$36,247 for the installation of a necessary 4-inch sanitary sewer line in place of a 3-inch line, and authorize the Chair and Secretary to execute the Change Order. (Copy of Change Order No. 1 and supporting documents are on file in the Office of the City Clerk)
- RECOMMENDED ACTION:** Move to approve Change Order No. 1 in the amount of \$36,247 and authorize the Chair and Secretary to execute the Change Order.

- I.** Consider approval of Change Order No. 2 to the Phase 1 reconstruction project at the former Sears building in Central Plaza in the amount of \$4,242 for the installation of an additional breaker in the new main electrical distribution panel, and authorize the Chair and Secretary to execute the Change Order. (Copy of Change Order No. 2 and supporting documents are on file in the Office of the City Clerk)
- RECOMMENDED ACTION:** Move to approve Change Order No. 2 in the amount of \$4,242 and authorize the Chair and Secretary to execute the Change Order.

IV. Reports

FISTA Director
InTouch/Insight Property Manager
Trustees/Committees

V. Adjourn

This Notice of Meeting and Agenda was sent via email on May 2, 2022 at ____m. to the following locations:

Lawton City Hall
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.