

FISTA Development Trust Authority

Board Meeting

January 3, 2023 at 3:15 p.m.
Lawton City Hall First Floor, Banquet Hall
212 SW 9th Street, Lawton, Oklahoma

The meeting will be conducted in-person for all trustees and members of the public to attend.

AGENDA

- I. Call to Order/Roll Call
- II. Introduction of Guests
- III. Business
 - A. Consider approval of minutes of the Trust meeting on December 6, 2022
RECOMMENDED ACTION: Motion to approve/amend minutes
 - B. Consider approval of October 2022 financials
RECOMMENDED ACTION: Motion to approve financials
 - C. Consider approval of the Allowable Costs of Work Principles Policy required by grant awards of federal funds to the Trust and, if approved, authorize the Chair and Secretary to execute the Policy.
RECOMMENDED ACTION: Move to approve the Allowable Costs of Work Principles Policy for awards of federal funds and authorize the Chair and Secretary to execute the Policy (Copy of the Allowable Costs of Work Principles Policy is on file in the Office of the City Clerk)
 - D. Consider approval of an Engagement Letter with Tradesman Architectural Studios for services associated with designing, bidding, and construction administration of finished tenant space for CEMA AI within the FISTA/former Sears Building and if approved, authorize the Chair and Secretary to execute the Letter.
RECOMMENDED ACTION: Move to approve the Engagement Letter for services to be provided by Tradesman Architectural Studios and authorize the Chair and Secretary to execute the Letter (Copy of Engagement Letter is on file in the Office of the City Clerk)
 - E. Consider approval of the Lawton Business Women's nomination of Yvonne Landmark to fill the Lawton Business Women's Ex-Officio vacancy.
ACTION: Motion to approve/amend/disapprove the nomination of Yvonne Landmark to fill the Lawton Business Women's Ex-Officio vacancy

- F. Consider general liability insurance quotes and select a policy providing coverage for the Central Plaza and premises (Bids are on file in the Office of City Clerk)
ACTION: Motion to approve a general liability policy for Central Plaza and premises.

IV. Reports

FISTA Staff

InTouch/InSight Property Manager

Trustees/Committees

Construction-Mr. Ezerski

Nominating-Mr. Kennedy

Budget-Mr. Fortney

Security and Clearance-Mr. Johnson

Anechoic Chamber-Mr. Saylor

Commercial Counter UAS-Ms. Ellis

Strategic Plan-Mr. Brace

V. Adjourn

This Notice of Meeting and Agenda was sent via email on December 29, 2022 at ____ .m. to the following locations:

Lawton City Hall
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.