

FISTA Development Trust Authority
Board Meeting

May 2, 2023 at 3:15 p.m.

FISTA

428 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in-person for all trustees and members of the public to attend.

AGENDA

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
 - A.** Consider approval of minutes of the Trust meeting on April 4, 2023
ACTION: Motion to approve/amend/disapprove minutes
 - B.** Consider approval of minutes of the Trust special meeting on April 19, 2023
ACTION: Motion to approve/amend/disapprove minutes.
 - C.** Consider approval of February 2023 financials
ACTION: Motion to approve financials
 - D.** Chair to appoint FY24 FISTA Nominating Committee
ACTION: No action
 - E.** Consider approval of an Extension of Service Agreement with Cornerstone Government Affairs, Inc., for FY 2023 - 2024 to provide consulting services to assist the Trust in dealing with federal and state governments and governmental and regulatory authorities, and authorize the Chair and Secretary to execute the Extension of Service Agreement. (Copy of Extension of Service Agreement is on file in the Office of the City Clerk)
ACTION: Motion to approve Extension of Service Agreement with Cornerstone Government Affairs, Inc., for FY 2023 – 2024, and authorize the Chair and Secretary to execute the Agreement.
 - F.** Consider approval of the amended Limited Funding and Support Agreement between the City of Lawton and FISTA Trust for FY 22-23, including any floor amendments that may be made thereto, and upon Lawton City Council approval, authorize the Chair and Secretary to execute the Agreement. (Copy of amended Limited Funding and Support Agreement for FY 22-23 is on file in the Office of the City Clerk)

RECOMMENDED ACTION: Approve the amended Limited Funding and Support Agreement for FY 22-23, authorize the Chair and Secretary to execute the Agreement.

- G.** Consider approval of the renewed Agreement with Hatch, Croke & Associates, CPAs, for accounting services during FY 23-24 and authorize the Chair and Secretary to execute the Agreement (Copy of proposed renewed Agreement for accounting services is on file in the Office of the City Clerk)

RECOMMENDED ACTION: Approve the renewed Agreement with Hatch, Croke & Associates, CPAs, for accounting services during FY 23-24 and authorize the Chair and Secretary to execute the Agreement.

- H.** Consider approval of the renewed Agreement with Robert D. Turner, CPA, for external auditing services for the period FY 22-23 and authorize the Chair and Secretary to execute the Agreement (Copy of proposed renewed Agreement for external auditing services is on file in the Office of the City Clerk)

RECOMMENDED ACTION: Approve the renewed Agreement with Robert D. Turner, CPA, for external auditing services for the period FY 22-23 and authorize the Chair and Secretary to execute the Agreement.

- I.** Consider approval of Change Order No. 20 to the FISTA Phase 1 reconstruction project at the former Sears building in Central Plaza adding the amount of \$3,705 for taking the north and east wall of Elec. Room 191 to the deck, and authorize the Chair and Secretary to execute the Change Order. (Copy of Change Order No. 20 and supporting documents are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve Change Order No. 20 adding the amount of \$3,705 and authorize the Chair and Secretary to execute the Change Order.

- J.** Consider approval of Change Order No. 21 to the FISTA Phase 1 reconstruction project at the former Sears building in Central Plaza adding the amount of \$4,280 for the addition of a quad power receptacle for each data rack in Rooms 104 & 175 and a quad power receptacle on the south wall in Room 175 for the alarm system, and authorize the Chair and Secretary to execute the Change Order. (Copy of Change Order No. 21 and supporting documents are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve Change Order No. 21 adding the amount of \$4,280 and authorize the Chair and Secretary to execute the Change Order.

- K.** Consider approval of Change Order No. 23 to the Phase 1 reconstruction project at the former Sears building in Central Plaza adding the amount of \$29,053 for additional low voltage work including fiber/network cable run from AT&T demark to the existing data racks, door button release in the FISTA offices, added

security monitor cameras at reception desk in room 172, video cams for both operable gates and added wireless internet access points, and authorize the Chair and Secretary to execute the Change Order. (Copy of Change Order No. 23 and supporting documents are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve Change Order No. 23 adding the amount of \$29,053 and authorize the Chair and Secretary to execute the Change Order.

- L. Consider approval of a proposal to repair the damaged EPDM wall flashing and install new flashing along the east wall of FISTA 1. (Copy of proposals are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve a proposal to repair the damaged EPDM wall flashing and install new flashing along the east wall of FISTA 1.

IV. Reports

FISTA Staff

InTouch/Insight Property Manager

Consultants

Trustees/Committees

Construction-Mr.Ezerski

Nominating-Mr. Kennedy

Budget-Mr.Fortney

Security and Clearance-Mr. Johnson

Anechoic Chamber-Mr. Saylor

Commercial Counter UAS-Ms.Ellis

Strategic Plan-Mr.Brace

V. Adjourn

This Notice of Meeting and Agenda was sent via email on May 1, 2023, at _12:12_ pm. to the following locations:

Lawton City Hall
Lawton Constitution

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.