

FISTA Development Trust Authority  
**Special Board Meeting**  
December 20, 2023 at 12:00 noon  
FISTA Innovation Park, Conference Room  
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

**AGENDA**

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
  - A.** Consider approval of minutes of the Trust meeting on December 5, 2023.  
**RECOMMENDED ACTION:** Motion to approve/amend minutes.
  - B.** Consider approval of October 2023 financials.  
**RECOMMENDED ACTION:** Motion to approve financials.
  - C.** Consider approving submission of an application to the State of Oklahoma Department of Commerce entitled the Public-Private Partnership Military Pooled Finance incentive program for the cost of a proposed infrastructure project in the amount of \$9,600,000 and authorize the FISTA Trust President/CEO to sign the application (Copies of the Application and Attachments are on file in the Office of the City Clerk)  
**RECOMMENDED ACTION:** Move to approve submission of an application to the Department of Commerce under the Public-Private Partnership Military Pooled Finance incentive program in the amount of \$9,600,000 and authorize the FISTA Trust President/CEO to sign the application.
  - D.** Consider approving creation of a new account with Arvest Bank for the limited purpose of depositing and retention of State of Oklahoma Department of Commerce Public-Private Partnership Military Pooled Finance incentive funds that may be received and direct funds in the account be used exclusively as specified and designated in the incentive award  
**RECOMMENDED ACTION:** Move to approve the creation of a new account with Arvest Bank for the limited purpose of depositing and retention of Department of Commerce Public-Private Partnership Military Pooled Finance incentive funds received and direct funds in the account be used exclusively as specified and designated in the incentive award.

**E.** Consider approval of an amendment to the FISTA Trust Employee Handbook adding language requiring the number of FISTA employee positions filled, their collective salaries, and any merit incentives paid from annual operating funds offered by the President/CEO be within the budgetary limitations for employee positions established by the Trustees (Copies of the amended Employee Handbook are on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the amendment to the FISTA Trust Employee Handbook adding language requiring the number of FISTA employee positions filled, their collective salaries, and any merit incentives paid from annual operating funds offered by the President/CEO be within the budgetary limitations for employee positions established by the Trustees.

#### **IV. Executive Session**

Under the provisions of Title 25, Oklahoma Statutes, Section 307 B.1 authorizing public trusts to hold executive sessions for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee, consider convening in executive session to discuss the employment of the FISTA Trust President/CEO and matters related thereto and, if necessary, take appropriate action in open session.

**ACTION:** Motion to convene in executive session to discuss the employment of the FISTA Trust President/CEO and matters related thereto, and upon returning to open session take action by motion if and as deemed appropriate.

#### **V. Reports**

Chairman's Update  
President/CEO Update  
InTouch/Insight Property Manager  
Consultants  
Trustees/Committees  
Construction

#### **V. Adjourn**

This Notice of Meeting and Agenda was sent via email on December \_\_\_\_\_, 2023 at \_\_\_\_\_ m. to the following locations:

Lawton City Hall  
Agenda Email Distribution List  
thefista.com  
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make

the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.