

FISTA Development Trust Authority  
**Board Meeting**  
March 5, 2024 at 3:15 p.m.  
FISTA Innovation Park, Conference Room  
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

**AGENDA**

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
  - A.** Consider approval of minutes of the Trust meeting on February 6<sup>th</sup>, 2024.  
**RECOMMENDED ACTION:** Motion to approve minutes.
  - B.** Consider approval of February 2024 financials.  
**RECOMMENDED ACTION:** Motion to approve financials.
  - C.** Consider approval of a Partnership Agreement between the National Institute of Standards and Technology (NIST) and the FISTA Trust for Entry into the Artificial Intelligence Safety Institute Consortium Cooperative Research and Development Agreement for the purpose of establishing a new measurement of science that will enable the identification of proven, scalable, and interoperable measurements and methodologies to promote safe and trustworthy development and use of Artificial Intelligence (AI), particularly for the most advanced AI, and authorize the President & CEO to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk)  
**RECOMMENDED ACTION:** Move to approve the Partnership agreement between the NIST and the FISTA Trust for Entry into the Artificial Intelligence Safety Institute Consortium Cooperative Research and Development Agreement, and authorize the President & CEO to execute the Agreement.
  - D.** Consider approving the creation of a new account with Bancfirst for the limited purpose of depositing and retention of ARPA grant funds that may be received and direct funds in the account be used exclusively as specified in the ARPA grant.  
**RECOMMENDED ACTION:** Move to approve the creation of a new account with Bancfirst for the limited purpose of depositing and retention of ARPA grant funds and direct funds in the account be used exclusively as specified in the ARPA grant.
  - E.** Consider approval of amendments to the Trust's Purchasing, Finance and Accounting Policy increasing the spending limit of the President & CEO for materials,

equipment, services and supplies to \$25,000.00 (twenty-five thousand dollars) and increasing the spending limit of the Chairman for materials, equipment, services, and supplies to \$75,000.00 (seventy-five thousand dollars) provided the spending is within the guidelines of the Purchasing, Finance and Accounting Policy. (Copies of the Trust's Purchasing, Finance and Accounting Policy are on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the amendments to the Trust's Amended Purchasing, Finance and Accounting Policy and authorize and Chair and Secretary to execute the Amended Policy.

F. Consider approval of FISTA Trust's 2023 audit report, completed by Turner & Associates CPAs for year ending June 30, 2023. (Copies of the Audit Report are on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the 2023 audit report.

G. Consider approval of a 5-year Lease Agreement, pending funding availability, with Camgian Corporation for the lease of an additional 4,004 square feet in FISTA I and authorize the Chair and Secretary to execute the Agreement and Exhibits thereto. (Copies of the Lease Agreement and Exhibits are on file in the Office of the City Clerk).

**RECOMMENDED ACTION:** Move to approve a 5-year Lease Agreement with Camgian for the lease of an additional 4,004 square feet in FISTA I and authorize the Chair and Secretary to execute the Agreement and Exhibits thereto.

#### IV. Reports

Chairman's Update  
President/CEO Update  
InTouch/Insight Property Manager  
Consultants  
Trustees/Committees  
Construction

#### V. Adjourn

This Notice of Meeting and Agenda was sent via email on February 27th, 2024 at 4:00 p.m. to the following locations:

Lawton City Hall  
Agenda Email Distribution List  
thefista.com  
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.