

FISTA Development Trust Authority
Board Meeting
May 7, 2024 at 3:15 p.m.
FISTA Innovation Park, Conference Room
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

AGENDA

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
 - A.** Consider approval of minutes of the Trust meeting on April 2, 2023.
RECOMMENDED ACTION: Motion to approve/amend minutes.
 - B.** Consider approval of February 2024 financials.
RECOMMENDED ACTION: Motion to approve financials.
 - C.** Consider approval of a Lease Agreement between the FISTA Trust and Firehawk Aerospace Inc., for approximately 150 square feet within the FISTA, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve a Lease Agreement between the FISTA Trust and Firehawk Aerospace Inc., for approximately 150 square feet within the FISTA, and authorize the Chair and Secretary to execute the Agreement.
 - D.** Consider the award of the Construction Manager at Risk award for various projects within the FISTA to QUAD Construction and CDBL Professional Construction Services. As outlined in the Request for Qualifications, the award is for a CMaR Agreement that will be in place for twelve (12) months with annual renewals up to three (3) additional years and cover individual projects that do not exceed Five Million Dollars (\$5,000,000.00) (Copy of the CMaR Request for Qualifications and Firm Proposals are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve the award of the Construction Manager at Risk award for various projects within the FISTA to QUAD Construction and CDBL Professional Construction Services and authorize the Chair and Secretary to execute contracts with both QUAD Construction and CDBL Professional Construction Services.
 - E.** Consider approval of a Construction Manager at Risk Agreement with QUAD Construction for the construction of interior spaces in the FISTA facility including tenant

suites, and authorize the Chair and Secretary to execute the Agreement (Copy of the CMaR Agreement and Exhibits are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the Construction Manager at Risk Agreement with QUAD Construction for the construction of tenant suites and authorize the Chair and Secretary to execute the Agreement.

F. Consider approval of a Construction Manager at Risk Agreement with CDBL Professional Construction Services for the construction of the café, kitchen, and conference rooms within the FISTA facility and authorize the Chair and Secretary to execute the Agreement (Copy of the CMaR Agreement and Exhibits are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the Construction Manager at Risk Agreement with CDBL Professional Construction Services for the construction of café, kitchen, and conference rooms within the FISTA facility and authorize the Chair and Secretary to execute the Agreement.

G. Consider approval of the renewed Agreement with Hatch, Croke & Associates, CPAs, for accounting services during the FY 24-25 and authorize the Chair and Secretary to execute the Agreement (Copy of the proposed renewed Agreement for accounting services in on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the renewed Agreement with Hatch, Croke & Associates, CPAs for accounting services during FY 24-25 and authorize the Chair and Secretary to execute the Agreement.

H. Consider the approval of the Agreement between the FISTA Trust and Daniel Burrus, of Burrus Research Associates, and the associated fees of \$25,000.00 for his engagement as the keynote speaker during the Economic Summit to be held at the FISTA on August 20th, 2024 and authorize the Chair and Secretary to execute the Agreement (Copy of the Agreement is on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the Agreement between the FISTA Trust and Daniel Burrus of Burrus Research Associates, and the associated fees of \$25,000.00 and authorize the Chair and Secretary to execute the Agreement.

I. Consider approval of the amended Limited Funding and Support Agreement between the City of Lawton and FISTA Trust for FY 2023-2024, including any floor amendments that may be made thereto, and upon Lawton City Council approval, authorize the Chair and Secretary to execute the Agreement (Copy of the Agreement is on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the amended Limited Funding and Support Agreement for FY 2023-2024 and authorize the Chair and Secretary to execute the Agreement.

J. Consider approval of the proposed FISTA Trust Budget for FY 24-25 and upon approval, direct the proposed Budget be submitted to the City of Lawton for its

consideration and action (Copy of proposed FISTA Trust Budget for FY 24-25 is on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the proposed FISTA Trust Budget for FY 24-25 and upon approval, direct the proposed Budget be submitted to the City of Lawton for its consideration and action.

IV. Reports

Chairman's Update
President/CEO Update
InTouch/Insight Property Manager
Consultants
Trustees/Committees
Construction

V. Adjourn

This Notice of Meeting and Agenda was sent via email on May 3rd, 2024 at 4:15 p.m. to the following locations:

Lawton City Hall
Agenda Email Distribution List
thefista.com
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.