

FISTA Development Trust Authority  
**Board Meeting**  
June 4, 2024 at 3:15 p.m.  
FISTA Innovation Park, Conference Room  
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

**AGENDA**

**I. Call to Order/Roll Call**

**II. Introduction of Guests**

**III. Business**

**A.** Consider approval of minutes of the Trust meeting on May 7, 2024.  
**RECOMMENDED ACTION:** Motion to approve/amend minutes.

**B.** Consider approval of March 2024 financials.  
**RECOMMENDED ACTION:** Motion to approve financials.

**C.** Consider approval of a six-month agreement for Central Mall Management and Maintenance Agreement, with InSight Commercial Real Estate Brokerage/InTouch Management Services, and authorize the Chair and Secretary to execute the Agreement (Copy of the Agreement is on file in the Office of the City Clerk)  
**RECOMMENDED ACTION:** Move to approve the Agreement of the Central Mall Management and Maintenance Agreement, and authorize the Chair and Secretary to execute the Agreement.

**D.** Consider approval of a Purchase Agreement with SYNERGY ECP in the sum of \$254,731.87 for the construction of Outdoor Digital Signage, and authorize the Chair and Secretary to execute the Purchase Agreement (Copies of the Purchase Agreement and SYNERGY ECP Bid Proposal are on file in the office of the City Clerk)  
**RECOMMENDED ACTION:** Move to approve the Purchase Agreement with SYNERGY ECP in the sum of \$254,731.87 and authorize the Chair and Secretary to execute the agreement.

E. Consider approval of a Construction Manager at Risk Agreement with CDBL Professional Construction Services for the construction of the Outdoor Reception Area with a total cost of \$126,148.00, and authorize the Chair and Secretary to execute the AIA Agreement (Copy of the AIA Agreement is on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the award of the construction of the Outdoor Reception Area to CDBL Professional Construction Services under the CMaR Agreement and authorize the Chair and Secretary to execute the AIA Agreement.

F. Consider approval of an Extension of Service Agreement with Cornerstone Government Affairs, Inc., for FY 2024-2025 to provide consulting services to assist the Trust in dealing with federal and state governments and governmental and regulatory authorities, and authorize the Chair and Secretary to execute the Extension of Service Agreement (Copy of the Extension of Service Agreement is on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the Extension of Service Agreement with Cornerstone Government Affairs Inc., for FY 2024-2025, and authorize the Chair and Secretary to execute the Agreement.

G. Consider approval of an Agreement with FORVIS, for external auditing services for the period FY 2024-2026 and authorize the Chair and Secretary to execute the Agreement (Copy of the Agreement is on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the Agreement with FORVIS, for external auditing services for the period FY 2024-2026 and authorize the Chair and Secretary to execute the Agreement.

H. Consider approval of the proposed FY25 Slate of Officers (Copy of the proposed FY25 Slate of Officers is on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the FY25 Slate of Officers as presented by the Nominating Committee.

I. Consider approval of an Agreement with Allred, LLC, for services to monitor ongoing hailstorm damage repairs and provide consulting services for FISTA Innovation Park & Plaza (Copy of the Agreement with Allred, LLC, is on file in the Office of the City Clerk)

**RECOMMENDED ACTION:** Move to approve the Agreement with Allred, LLC, for services to monitor ongoing hailstorm damage repairs and provide consulting services for FISTA Innovation Park & Plaza and authorize the Chair and Secretary to execute the Agreement.

#### IV. Executive Session

Under the provisions of Title 25, Oklahoma Statutes, Section 307 B.1 authorizing public trusts to hold executive sessions for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee, consider convening in executive session

to discuss the employment of the FISTA Trust President/CEO and matters related thereto and, if necessary, take appropriate action in open session.

**ACTION:** Motion to convene in executive session to discuss the employment of the FISTA Trust President/CEO and matters related thereto, and upon returning to open session take action by motion if and as deemed appropriate.

**V. Reports**

Chairman's Update  
President/CEO Update  
InTouch/Insight Property Manager  
Consultants  
Trustees/Committees  
Construction

**VI. Adjourn**

This Notice of Meeting and Agenda was sent via email on May 31st, 2024 at 3:45 p.m. to the following locations:

Lawton City Hall  
Agenda Email Distribution List  
thefista.com  
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.