

FISTA Development Trust Authority  
**Board Meeting**  
November 5<sup>th</sup>, 2024 at 3:15 p.m.  
FISTA Innovation Park, Conference Room  
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

**AGENDA**

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
  - A.** Consider approval of minutes of the Trust meeting on October 1, 2024.  
**RECOMMENDED ACTION:** Motion to approve/amend minutes.
  - B.** Consider approval of August 2024 financials.  
**RECOMMENDED ACTION:** Motion to approve financials.
  - C.** Consider approval of the Notice of Meeting Schedule for FISTA Trust regular meetings in calendar year 2025 required to be published by the Oklahoma Open Meeting Act and authorize publication of the schedule as specified in the Act (Copies of the Notice of Meeting Schedule are on file in the Office of the City Clerk).  
**RECOMMENDED ACTION:** Move to approve the Notice of Meeting schedule for FISTA Trust regular meetings in calendar year 2025 and authorize publication of the schedule.
  - D.** Consider approval of a Five (5) Year Lease Agreement between the FISTA Trust and Knowmadics Inc., for approximately 873 Square feet within FISTA 1, Suite I, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk).  
**RECOMMENDED ACTION:** Move to approve a Lease Agreement between the FISTA Trust and Knowmadics Inc., for approximately 873 square feet within FISTA 1, Suite I, and authorize the Chair and Secretary to execute the Agreement.

- E. Consider approval of a Five (5) Year Lease Agreement between the FISTA Trust And MyDefence, for approximately 100 Square feet within FISTA 1, Suite M, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk).

**RECOMMENDED ACTION:** Move to approve a Lease Agreement between the FISTA Trust and MyDefence for approximately 100 square feet within FISTA 1, Suite M, and authorize the Chair and Secretary to execute the Agreement.

- F. Consider approval of a Five (5) Year Lease Agreement between the FISTA Trust and Aeon Industrial for approximately 100 Square feet within FISTA 1, Suite O, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk).

**RECOMMENDED ACTION:** Move to approve a Lease Agreement between the FISTA Trust and Aeon Industrial for approximately 100 square feet within FISTA 1, Suite O, and authorize the Chair and Secretary to execute the Agreement.

- G. Consider approval of a Five (5) Year Lease Agreement between the FISTA Trust And Allen Control Systems Inc., for approximately 810 Square feet within FISTA 1, Suite K, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk).

**RECOMMENDED ACTION:** Move to approve a Lease Agreement between the FISTA Trust and Allen Control Systems Inc., for approximately 810 square feet within FISTA 1, Suite K, and authorize the Chair and Secretary to execute the Agreement.

- H. Under provisions of the previously approved Construction Manager as Constructor Agreement with QUAD Construction, consider approval of the Guaranteed Maximum Price Proposal submitted by QUAD Construction for the resurfacing/repainting of the exterior of the FISTA building to be subsequently incorporated into a Guaranteed Maximum Price Amendment to the Agreement to be approved and executed by the parties (Copies of proposal for resurfacing/repainting of the exterior of the FISTA building are on file in the Office of the City Clerk).

**RECOMMENDED ACTION:** Move to approve the Guaranteed Maximum Price Proposal submitted by QUAD Construction for resurfacing/repainting the exterior of the FISTA building to be subsequently incorporated into a Guaranteed Maximum Price Amendment to the Agreement to be approved and executed by the parties.

#### IV. **Executive Session**

Under the provisions of Title 25, Oklahoma Statutes, Section 307 B.1 authorizing public trusts to hold executive sessions for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee, consider convening in executive

session to discuss the employment of the FISTA Trust President & CEO and matters related thereto, and if necessary, take action by motion if and as deemed appropriate. **ACTION:** Motion to convene in executive session to discuss the employment of the FISTA Trust President & CEO and matters related thereto, and upon returning to open session take action by motion if and as deemed appropriate.

**V. Reports**

Chairman's Update  
President/CEO Update  
InTouch/Insight Property Manager  
Trustees/Committees  
Construction

**VI. Adjourn**

This Notice of Meeting and Agenda was sent via email on September 27<sup>th</sup>, 2024 at 9:00 a.m. to the following locations:

Lawton City Hall  
Agenda Email Distribution List  
thefista.com  
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.