

FISTA Development Trust Authority  
**Board Meeting**  
December 3rd, 2024 at 3:15 p.m.  
FISTA Innovation Park, Conference Room  
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

**AGENDA**

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
  - A.** Consider approval of minutes of the Trust meeting on November 5, 2024.  
**RECOMMENDED ACTION:** Motion to approve/amend minutes.
  - B.** Consider approval of September 2024 financials.  
**RECOMMENDED ACTION:** Motion to approve financials.
  - C.** Consider approval of a Guaranteed Maximum Price Amendment to the Construction Contract with QUAD Build, Inc., for build-out of the STEM Lab, Incubator and Makerspace in the former Old Navy Space of the Central Plaza, and authorize the Chair and Secretary to execute the Amendment (Copies of the Guaranteed Maximum Price Amendment are on file in the Office of the City Clerk)  
**RECOMMENDED ACTION:** Move to approve the Guaranteed Maximum Price Amendment to the Construction Contract for the build-out of the STEM Lab, Incubator and Makerspace in the former Old Navy Space of the Central Plaza, and authorize the Chair and Secretary to execute the Amendment.
  - D.** Consider approval of amendments to the FISTA Trust Employee Handbook (Copies of the amended Employee Handbook are on file in the Office of the City Clerk)  
**RECOMMENDED ACTION:** Move to approve amendments to the FISTA Trust Employee Handbook.

**IV. Reports**

Chairman's Update  
President/CEO Update  
InTouch/Insight Property Manager  
Trustees/Committees  
Construction

**V. Adjourn**

This Notice of Meeting and Agenda was sent via email on December 2nd, 2024 at 2:40 p.m. to the following locations:

Lawton City Hall  
Agenda Email Distribution List  
thefista.com  
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.