

FISTA Development Trust Authority
Board Meeting
January 7th, 2025 at 3:15 p.m.
FISTA Innovation Park, Conference Room
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

AGENDA

- I. Call to Order/Roll Call**
- II. Introduction of Guests**
- III. Business**
 - A.** Consider approval of minutes of the Trust meeting on December 3, 2024.
RECOMMENDED ACTION: Motion to approve/amend minutes.
 - B.** Consider approval of October 2024 financials.
RECOMMENDED ACTION: Motion to approve financials.
 - C.** Consider approval of an Agreement with Tradesman Architectural Studios for professional services in designing, bidding and construction administration of FISTA Tenant Suites (Copies of the Agreement are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve the agreement with Tradesman Architectural Studios for the FISTA Tenant Suites, and authorize the Chair and Secretary to execute the Agreement.
 - D.** Consider approval of an Amended Lease Agreement between the FISTA Trust and Epirus Inc., for approximately 2,107 square feet, as their First Right of Refusal Space, and authorize the Chair and Secretary to execute the agreement (Copies of the Agreement are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve an Amended Lease Agreement between the FISTA Trust and Epirus Inc., for approximately 2,107 square feet as their First Right of Refusal Space, and authorize the Chair and Secretary to execute the Agreement.

- E.** Consider approval of a Lease Agreement between the FISTA Trust and The Innovation Foundation at Oklahoma State University for approximately 250 square feet in the Business Integration Center (BIC) at Central Plaza, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve a Lease Agreement between the FISTA Trust and the Innovation Foundation at Oklahoma State University for approximately 250 square feet in the BIC at Central Plaza, and authorize the Chair and Secretary to execute the agreement.
- F.** Consider approval of a Request for Proposals for Architectural and Engineering Services for the Design of an Anechoic Chamber at FISTA and direct the solicitation for proposals be published and advertised as required by applicable laws (Copies of the Request for Proposals are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve a Request for Proposals for Architectural and Engineering Services for the Design of an Anechoic Chamber at FISTA, and direct the solicitation for proposals be published and advertised as required by applicable laws.
- G.** Consider approval of a Request for Proposals for Additive Manufacturing Equipment for the FISTA STEM Center and direct the solicitation for proposals be published and advertised as required by applicable laws (Copies of the Request for Proposals are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve a Request for Proposals for Additive Manufacturing for the FISTA STEM Center and direct the solicitation for proposals be published and advertised as required by applicable laws.
- H.** Consider entering into negotiations with Tradesman Architectural Studios for the provision of architectural and engineering services related to the design and development of the FISTA Anechoic Chamber. This recommendation is based on their proposal in response to the recently issued RFP and their demonstrated qualifications (Copies of the Response to RFP are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Authorize the President & CEO to enter into negotiations with Tradesman Architectural Studios for contractual terms, scope of work, and budget related to the FISTA Anechoic Chamber project.
- I.** Consider approval of a five (5) year Lease Agreement between the FISTA Trust and SBIR Advisors for approximately 100 square feet in the Business Integration Center (BIC) at Central Plaza, and authorize the Chair and Secretary to execute the Agreement. (Copies of the Agreement are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve a five (5) year Lease Agreement between the FISTA Trust and SBIR Advisors for approximately 100 square feet in the BIC at Central Plaza, and authorize the Chair and Secretary to execute the agreement.

- J.** Consider approval of a five (5) year Lease Agreement between the FISTA Trust and ANPC for approximately 100 square feet in the Business Integration Center (BIC) at Central Plaza, and authorize the Chair and Secretary to execute the Agreement (Copies of the Agreement are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve a five (5) year Lease Agreement between the FISTA Trust and ANPC for approximately 100 square feet in the BIC at Central Plaza, and authorize the Chair and Secretary to execute the agreement.

IV. Reports

Chairman's Update
President/CEO Update
Trustees/Committees
Construction

V. Adjourn

This Notice of Meeting and Agenda was sent via email on January 6th, 2025 at 3:10 p.m. to the following locations:

Lawton City Hall
Agenda Email Distribution List
thefista.com
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.