



Job Title:	STEM Educator	Job Category:	Administrative
Location:	Lawton, OK	Travel Required:	Yes
Level/Salary Range:	Negotiable	Position Type:	Full-Time
Date Posted:	04/18/2025	Posting Expires	TBD

Applications Sent To:

EMAIL:

info@thefista.com

NAME/TITLE:

Stacy Swart, HR & Document Specialist

Job Description

ROLE AND RESPONSIBILITIES

We are looking for an experienced STEM Educator who can provide curriculum leadership and support classroom teaching to ensure an aligned and articulated instructional program in the subject area assigned. Must be able to perform consistently under pressure and handle stress in a professional and constructive manner, maintaining positive interactions with others and alignment with organizational expectations. Must also demonstrate adaptability by remaining effective during significant changes in tasks, responsibilities, or work environments, and by adjusting smoothly to new structures, processes, or cultures.

JOB DUTIES

- Design, develop, deliver, and monitor effective STEM-based instructional strategies for use in the classroom.
- Evaluate participants' skill acquisition through various assessment methods and provide follow-up training based on the results.
- Collaborate in the development and supervision of instructional programs.
- Coordinate the review, development, and revision of subject area programs and related curriculum documents and materials, including curriculum guides, course outlines, and teaching plans.
- Oversee testing programs for the assigned subject area and provide recommendations for improvement as needed.
- Coordinate the ordering and utilization of instructional aids and materials.
- Manage and update a resource library containing publications, supplemental materials, and supplies relevant to the assigned subject area.
- Participate in the development, preparation, and management of the budget for supplies, equipment, and facilities.
- Assist in planning and providing professional development opportunities for teachers, administrators, and staff.
- Share information on current research and key developments at the state and national levels related to the assigned area.
- Observe classroom instruction and provide feedback and support to teachers to promote improvement and encourage innovation.
- Demonstrate teaching strategies with students in the classroom.
- Convey information to parent and community members about school programs.
- Compile, maintain, and file all reports, records, and other documents required.
- Follow safety protocols and emergency procedures.
- Assist with the coordination and support of events held within the facility.
- Maintenance, housekeeping, and all other duties as assigned.

REQUIREMENTS

- Bachelor's degree.
- Oklahoma teaching certificate preferred.
- STEM experience preferred.
- Master's degree preferred.
- Minimum 2-5 years of relevant teaching experience in core content areas.
- Preferred experience working with Microsoft Office products and familiarity with databases.
- Attention to detail and problem-solving skills.
- Strong organizational, communication, and interpersonal skills.
- Ability to interpret data and evaluate instruction programs and teaching effectiveness.
- Ability to work independently or without supervision in some scenarios.
- Ability to develop and deliver training to adult learners.
- Ability to lift/move heavy equipment and remain comfortable during prolonged periods of standing, walking, or sitting.