

FISTA Development Trust Authority
Board Meeting
July 8th, 2025 at 3:15 p.m.
FISTA Innovation Park, Conference Room
200 SW C Avenue, Lawton, Oklahoma

The meeting will be conducted in person for all trustees and members of the public to attend.

“Official action can be taken only on items which appear on the agenda. The Authority may approve, ratify, deny, defer, recommend or continue any agenda item. The Authority may also propose to enact floor amendments to any matter presented before them. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.”

AGENDA

I. Call to Order/Roll Call

II. Introduction of Guests

III. Business

- A. Consider approval of minutes of the Special Trust meeting on June 3rd, 2025.
RECOMMENDED ACTION: Motion to approve/amend minutes.
- B. Consider approval of April 2025 financials.
RECOMMENDED ACTION: Motion to approve financials.
- C. Consider entering into negotiations with Synergy ECP for project management and design services related to RFQ No. 2025-003, Secure Administrative Space at FISTA. This recommendation is based on their proposal in response to the recently issued RFQ and their demonstrated qualifications (Copies of the RFQ is on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to authorize the President & CEO to enter into negotiations with Synergy ECP for contractual terms, scope of work, and budget related to the Secure Administrative Space project at FISTA.
- D. Consider approval of an Agreement with Tradesman Architectural Studios for professional services in designing, bidding and construction administration of a Gym at FISTA (Copies of the Agreement are on file in the Office of the City Clerk)
RECOMMENDED ACTION: Move to approve the agreement with Tradesman Architectural Studios for a gym in FISTA, and authorize the Chair and Secretary to execute the Agreement.
- E. Consider approval of a Construction Manager at Risk Agreement with QUAD

Construction for the repainting and/or resurfacing of the exterior of the FISTA building and authorize the Chair and Secretary to execute the Agreement (Copies of the CMar Agreement and Exhibits are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the Construction Manager at Risk Agreement with QUAD Construction for the repainting and/or resurfacing of the exterior of the FISTA building and authorize the Chair and Secretary to execute the Agreement.

- F. Consider approval of a Lease Agreement between Dzyne Technologies for approximately 957 square feet within FISTA and authorize the Chair and Secretary to execute the Agreement (Copies of the Lease Agreement are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve a Lease Agreement between the FISTA Trust and Dzyne Technologies for approximately 957 square feet within the FISTA and authorize the Chair and Secretary to execute the agreement.

- G. Consider approval of a Tenant Improvement Allowance in the amount of \$44,000.00 to be paid to Imprint Construction for services associated with relocating Fashion Nails to a new suite within Central Plaza. (Copies of the associated documents are on file in the Office of the City Clerk)

RECOMMENDED ACTION: Move to approve the Tenant Improvement Allowance to be paid to Imprint Construction for the relocation of Fashion Nails.

- H. Consider approval of a Change Order to the ETS Lindgren Contract for the FISTA Anechoic Chamber, adding the amount of \$99,450.00 to the Contract for costs associated with additional power filters, floor absorbers, and high priority MIL standard test equipment, and authorize the Chair and Secretary to execute the Change Order (Copies of the Change Order are on file in the Office of the City Clerk).

RECOMMENDED ACTION: Move to approve the Change Order to the ETS Lindgren Contract, adding the amount of \$99,450.00 to the contract and authorize the Chair and Secretary to execute the Change Order.

- I. Consider the findings of the recently completed stormwater drainage evaluation for FISTA Innovation Park, which was completed by Chisolm Trail Consulting, and initiate discussion with the Board regarding future considerations and potential mitigation strategies.

RECOMMENDED ACTION: No action required at this time.

IV. Executive Session

Under the provisions of Title 25, Oklahoma Statutes, Section 307 B.1 authorizing public trusts to hold executive sessions for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee, consider convening in executive

session to discuss the employment of the FISTA Trust President & CEO and matters related thereto, and if necessary, take action by motion if and as deemed appropriate. **ACTION: Motion to convene in executive session to discuss the employment of the FISTA Trust President & CEO and matters related thereto, and upon returning to open session, take action by motion if and as deemed appropriate.**

V. Reports

Chairman's Update
President/CEO Update
Trustees/Committees
Construction

VI. Adjourn

This Notice of Meeting and Agenda was sent via email on July 3rd 2025, at 1:25 p.m. to the following locations:

Lawton City Hall
Agenda Email Distribution List
thefista.com
FISTA, 200 SW C Ave, Lawton, OK 73501

The FISTA Development Trust Authority encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.